

# Role Description



## 1. Role Details

<b>Role Title</b>	Musical Director
<b>Reports to</b>	Edinburgh Telephone Choir Board of Trustees
<b>Remuneration</b>	Honorarium, currently £1,500 per year (under review)
<b>Location</b>	Weekly rehearsals at Salvation Army Hall, 1 East Adam Street, Edinburgh Concerts at Church Hill Theatre, Morningside Parish Church and other venues as appropriate
<b>Rehearsal times</b>	Mondays 7.30-9.30pm during season

## 2. Background

The Edinburgh Telephone Choir was formed in 1947. We are a mixed, four-part adult choir with 30 to 40 members, performing a wide range of musical styles. Our repertoire typically ranges from show tunes and pop arrangements to light classical, traditional music, and Christmas numbers, usually with piano accompaniment.

We are a registered charitable organisation which aims to provide training and performance experience for singers who desire to learn and participate in choral works; to advance the public's knowledge and appreciation of choral music; and to raise money to support other charities.

## 3. Main Responsibilities

- To plan the repertoire for the season using music from our library and new music sourced by the post holder
- To plan and lead rehearsals every Monday during the choir season
- To conduct the choir and introduce, as Master of Ceremonies, all pieces at public performances
- To produce rehearsal tracks for all pieces
- To encourage, teach and continue to improve the choir, recognising the differing level of musical knowledge of the members
- To maintain our reputation for variety and quality in our performances
- Attendance at occasional Board of Trustees meetings
- Liaising with our concert partners to agree repertoire and joint numbers

## 4. Attributes

- Experience of leading mixed choirs
- Organised and reliable
- Good musical knowledge and an ability to share that with the members
- Able to lead rehearsals calmly, with patience, enthusiasm and a sense of humour
- Comfortable and engaging speaking on stage
- Willing to work with the Board of Trustees, Deputy Musical Director and others to plan events throughout the season

## **5. Other information**

- Season runs from first Monday in September to the end of the annual show
- The annual show takes place over Thursday and Friday night and a Saturday matinee at the end of April or beginning of May, plus a Wednesday dress rehearsal (29 April to 2 May 2026)
- We have an annual Christmas concert at Morningside Parish Church (17 December 2025) and likely one or two additional Christmas shows
- We hope to perform again at the Edinburgh Fringe on one date in 2026